

Community Discussion

October 7, 2019

5:30-6:45p.m.

Attendance: (* Employee's)

Holli Flint (parent)	Nancy Strand(Friends of P&R member)	Danya Davis(parent)
*Chrystine Lynn	Erica Kludt-Painter (school)	Rikki McKay (parent)
Grace Wolf (parent)	Eric Wolf (parent)	Levi
Ben Hinde (parent)	Jeff Meucci (Assembly)	*Theresa Craig
Kellii Wood (parent)	Joe Viechnicki (Community member & KFSK)	
*Christina Leithead	*Stephanie Payne	

1. Review Updates

- Actions taken since last meeting

1. Unattended Minors
 1. Decision: Staying with the rule that has always been in place: “to ensure the safety of our young patrons, parents are responsible for the behavior and supervision of their children.”
2. New Discipline Plan
 1. Tiered system that mirrors the system the middle school has in place and gives a clear outline as to what steps need to be taken for the staff and the patron.
3. Clothes & Staff Badges
 1. Front Desk Staff and Administrative Staff have been given shirts with P&R logos on them.
 2. Employee Badges have been ordered and are on their way.
4. Open Gym Available 2-330pm now.
 1. After the last meeting the school offered to open space in our gym. Children are now welcome to check in at the front desk and play in the gym from 2-330pm Monday – Friday.
5. Hallway Checks Formalized Process
 1. We are keeping a log of the hallway checks and communication occurring between the front desk staff and all stakeholders. Each staff member is expected to roam the hallways at intermittent intervals to check on the facility.
6. Background checks

1. While we have always done an internal background check through the police department the entire Borough has now switched over to implementing background checks through TSS.
7. Locks on Gym Doors have been upgraded
8. Alarms on Exit Doors have been installed
9. Hallway Office
 1. Will be opened toward the end of October. This office is currently in use by VSC. After the swim meet, we will work on transitioning supplies to other locations within the facility. The hallway office will be staffed by the Facility Specialists, Stephanie, Theresa and Chandra.
10. Upgrading the Technology Infrastructure
 1. Fiber lines were installed in June
 2. Currently awaiting quotes on a new video surveillance system. Chandra met with Homeport Electronics & Mattingly Electric to talk about camera placement. We are suggesting 33 cameras to be placed around the facility with 2 cameras focused on the back parking lot.
 3. WIFI will be upgraded next.
 4. Phone system upgraded after that.
 1. Our current system drops multiple phone calls a day, does not always ring, and does not always alert us to when messages are displayed.
 5. New Paging/PA system will be investigated as well.
 1. A PA system will allow the staff to give announcements, call individuals to the office, and stop errant behavior while also manning the front desk.
 6. All of the upgrades are needed as a means to keep the facility safe, while only manning it by one person.
11. WAVE Training
 1. Our staff will be going through a Stewards of Children Training which is on prevention of child sexual abuse and responding to discloses of abuse in November.

- **Maintenance Updates**

1. Please see Radio Notes for full list of Maintenance that has occurred this year.

2. Review Facility Schedule

- **See Attached**

1. There are very few spaces within the community center that is available for the public's use. We are constantly looking at ways to offer more programs/events while also considering the booked spaces, low staff numbers and budget numbers.
2. If you have any ideas on how we can better utilize our spaces we would love to hear them.

3. Staffing Levels

- Current Staff are hardworking and amazing!
 - Hired Donald Sperl to clean floors
 - Need to hire 8 lifeguards
 1. Collecting names to accommodate schedules, need at least 5 people to run a class
 - Need to hire Full-Time Custodian
 1. Position advertised since August, no applications
4. Placement of the Stars
5. Idea Discussion (see pictures included for process)
- Impact on outside Organizations from PEDC proposals, PIA trail plans, Forest Service thoughts, etc.
 - Outdoors
 - Events
 - Programming for Youth, Adults, Seniors
 - Facility

DISCUSSION from Meeting Attendees

AGE OF KIDS

Question by Danya: Is this a firm decision on the age's?

Answer: Yes

Question about Discipline plan:

Answer: Tiers for discipline: Educate/Time Out/Call to parents/asked to leave

Reviewed the uniforms & badges, more time after school in gym, step up on background checks, more security camera's, camera's will also include back parking lot need approval from Steve. upgrading the WIFI, phone & PA systems but time consuming. Hallway office to be utilized soon and will have another employee monitoring the other end of building. Locks upgraded, people not listening and still using. Window deco to make harder to see out and tempt.

Question of Chandra: Know anyone wanting to do a program? **No answer**

No applications for the custodian so contacted Donald Sperl, got quote for all floors except for gym. \$2900 Will hold off on gym floor until custodian hired to keep costs down.

Question by Ben Hinde: What would Donald's schedule be?

Answer: Tuesday through Saturday; Trace & Sean are current PT employees working at other times of the day.

In need of 8 lifeguards

Question by Jeff: Are you at a point where if we don't get the 8 lifeguards, we will not be able to run the pool?

Answer: We are at a point where we can stay open, but not to our full ability. Staff is rearranging schedule to make this doable. If someone get's sick, it will affect the opening of the pool.

It was said that in order to get the lifeguards trained we need at least 5 people to do the class, Chandra said she is gathering names and asking them when best to hold class to work around everyone's schedule.

Question by Holli: Why do you need 5 people to run the class?

Answer: The Red Cross requires for the testing out.

Question by Holli: Back to the 5 lifeguards for the class. Would it help if someone volunteered to take the class without the commitment to be a lifeguard?

Answer: One requirement is that is needs to be a group test and pass together. Then Chandra shook head yes....

Review of Star placements and Posters on the Wall

PEDC (proposed)/PIA PLANS

Question by Danya: Does the Friends of PnR sync with these programs?

Answer: The Friends of PnR has discontinued due to lack of people able to attend. Too busy. Would love more of a forum of some kind to give us input.

Question by Jeff: Would this be helpful to you?

Answer: YES!

Ideas for Outdoors

This all pending on budgets and staffing levels.

Suggestions:

Rope Course

Zip line

Access to what trails we have already-Plow trails

Question by Jeff: Is it possible to combine these with PIA's program?

Answer: Great idea, Susan H has been working on getting access from the USPS to Seversons. The Forest Service would like to increase the trails from Raven's trail to the water access road.

Question by Rikki: Where are we with our current parks? Are they all open and being maintained?

Answer: Ira II park-yes, THRA park-no; this is on wrong property and out of compliance. Have not been successful in conversations with THHA, needs to be moved and correct property is a "river" lot of work to do before playground goes there.

Question by Rikki: Just to clarify my question, are we maintaining what we have? If not, why would we add more?

Answer: We have other nonprofit groups reaching out and providing support, plus we are maintaining as best we can. For example: Sandy Beach Playground replacement project with Rotary will be new playground. Desi Burrell has been moving strong with this. Adding new playground, and educational pieces.

Involvement of Events by P&R

None of the listed events had star to stop being involved.

Question by Kelly: Why would anyone say P&R should or should not be involved?

Question by Grace: Who would do it if P&R did not? These are too valuable to our community.

Answer: We enjoy these events and have a lot of fun doing them. The challenge is resources. Do we maintain the same level of events or offer more programs? Our staffing levels can not support both.

Question by Ben: What are the numbers of participation for the Triathlons?

Answer: If sunny 20-50; bad weather 10-20. People pre—register only 10% of time
Depends a lot on weather, other events in community also impact registration levels.

Comment by Grace: Really like the maintenance of the dog bags all over. So nice to see lack of poo around. Thank you

Fitness Classes

Would like to see:

Yoga; different levels, different times in p.m., shorter classes for beginners, parent tot yoga; martial arts; aqua Zumba;

We need 5 people a class to make it even for paying instructors.

Question by Chandra: Would you keep class open even when not fulfilling the 5 people attending?

Comment by Joe: We have 5 bikes for spin class only 4 work, couldn't add more if wanted...

Chandra answered: We will work on fixing the spin bikes to help increase attendance.

Comment by Holli: Have classes during Rec Sports practice for parents to be able to attend.

Age Group Programs & Events

Yoga for all ages

Swim lessons for all ages

Dance

Martial

Pottery/ceramics

Log rolling practice
Street Fair w/ police department
Ninja warrior wall

Comment by Chandra: We want to work with community not against, try hard to **not** compete with other programs such as dance, movies.... we must be very careful. Timing also makes a difference to programming as there are many different options in the community.

Question by Holli: Would P&R be open on Sunday's anytime soon?

Answer: We would need more staff before doing so. As it is right now, staff are working overtime to be open on Monday. This includes Stephanie and Chandra in the schedule to help operate the facility.

Question by Erica: Bathrooms at the other end opening anytime soon?

Answer: We have kept them closed to reduce cleaning due to lack of staff, will consider opening once a custodian hired.

Question by Joe: Major portions during the day that facility is not being used, are you looking to fill this?

Answer: YES, activity room is one area we are looking to getting utilized. Reached out to girl scouts and offered a discount if interested in it for meetings.

Girls on the run utilizes it Jan-Mar. If you have any idea on groups that would like to utilize the space or would like to

Question by Holli: Strategic planner, will this be like the one they had for school board?

Answer: yes, scheduling has been difficult as they put school & non-profit groups first. Stephanie met with some people at the NRPA conference in September and we have reached out, to see what they can schedule.