



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, February 22, 2021

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge of Allegiance

3. Approval of Minutes

There are no minutes available for approval.

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

A. Public Hearing for Ordinance #2021-03: An Ordinance Amending Chapter 4.60, Parks and Recreation User Fees, of the Borough Code to Update User Fees for the Community Center

Any public testimony regarding Ordinance #2021-03 should be given during this public hearing. A copy of Ordinance #2021-03 may be found under agenda item 14A.

6. Bid Awards

A. Blind Slough Hydroelectric Equipment Procurement Award

Attachments: [Utility Director Hagerman Recommendation of Award Memo](#)
[McMillan Jacobs Recommendation of Award Memo](#)
[McMillan Jacobs Proposals Evaluation Spreadsheet](#)

Utility Director Hagerman is recommending award of the Blind Slough Hydroelectric Equipment Procurement contract to Gilbert Gilkes and Gordon, Ltd. for a price of \$2,002,396.00, with limited potential adjustment in accordance with the terms of the contract.

B. Motor Pool Shop Fire Damage Repair Project Award

Attachments: [Director Cotta Recommendation of Award Memo](#)
[Motor Pool Shop Repair Bid Tabulation Form](#)

Public Works Director Cotta recommends award of the Motor Pool Shop Fire Damage Repair project to Rainforest Contracting for an amount not to exceed \$1,130,450.00.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports**10. Consent Agenda****11. Report of Other Officers****A. BDO - FY 2020 Audit Report**

Sam Thompson, BDO Senior Auditor, will provide a review of the FY 2020 audit and financials via telephone.

C. Southeast Conference Mid-Session Summit Report

Assembly Member Kensinger attended the Southeast Conference Mid-Session Summit and will provide a brief report for the Assembly.

D. Sea Otter Working Group Report

Assembly Member Meucci will update the Assembly on the activities of the Sea Otter Working Group.

12. Mayor's Report**A. February 22, 2021 Mayor's Report**

Attachments: [February 22, 2021 Mayor's Report](#)

[DNR Prelim Decision re PB Muni Entitlement Lands 2.10.2021](#)

13. Manager's Report**A. February 22, 2021 Manager's Report**

Attachments: [February 22, 2021 Manager's Report](#)

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2021-01: An Ordinance Amending Provisions of Chapter 4.28, "Sales Tax", of the Borough Code to Update for New Online Sales Tax Filings and Change Due Dates and Times of Filings

Attachments: [Ordinance #2021-01](#)

[Edited Ordinance Sections in Clean Version for Ease of Reading](#)

Ordinance #2021-01 updates the Borough's sales tax code to allow for online payments and amends due dates and filing times. This ordinance was unanimously approved in its first and second readings.

Ordinances for Second Reading

B. Ordinance #2021-03: An Ordinance Amending Chapter 4.60, Parks and Recreation User Fees, of the Borough Code to Update User Fees for the Community Center

Attachments: [Ordinance #2021-03 for Second Reading](#)

If approved, Ordinance #2021-03 will update user fees for the Community Center. In its first reading, the ordinance was amended by unanimous roll call vote to allow facility users under the age of 18 (changed from the age of 14) free admission.

15. New Business**A. 13 Marine Land Lease Amendment Request**

Attachments: [T. Pullar Lease Amendment Request and Map](#)
[13 Marine Lease Amendment #2](#)

Taylor and Scott Pullar, d/b/a 13 Marine, are requesting additional land for their Scow Bay lease in order to comply with State fire regulations - 20 feet on the north side of the leased property and 10 feet on the west side of the leased property, which would add an additional 1,900 sq. ft. to the lease and increase the annual lease rate by \$817.00 (current annual rate is \$1,290.00 + \$817.00 = \$2,107.00).

B. FY 2022 Federal Priorities

Attachments: [Draft FY 2022 Federal Priorities](#)

Manager Giesbrecht and our Federal Lobbyists request approval of the draft FY 2022 Federal Priorities list.

C. Reappointment of Petersburg's Southeast Alaska Solid Waste Authority Representative and Alternate

Mayor Jensen, with approval of the Assembly, will appoint Public Works Director Cotta as Petersburg's Representative to SEASWA and Utility Director Hagerman as Petersburg's Alternate to SEASWA. The appointments are for a 3 year term and will expire January 31, 2024.

D. March Assembly Meeting Dates

With the change in dates for the February 2021 Assembly meetings, the Assembly is slated to meet one week after the February 22, 2021 meeting (March 1, 2021). If the Assembly prefers not to have two meetings one week apart, the March 2021 meetings could be moved from March 1 and March 16 to March 8 and March 22. The next meeting would not take place until two weeks after March 22 (April 5) and the Assembly will be back on track for meetings every two weeks.

16. Communications

A. Correspondence Received Since February 4, 2021

- Attachments:** [E. Marsh 2.4.2021](#)
[A. Payne 2.5.2021](#)
[J. Thynes 2.5.2021](#)
[R. Roberts 2.5.2021](#)
[J. Havrilek 2.5.2021](#)
[K. Bracken 2.5.2021](#)
[B. Bracken 2.5.2021](#)
[M.E. Anderson 2.8.2021](#)
[B. Tremblay 2.8.2021](#)
[K. Hofstad 2.8.2021](#)
[B. Tremblay #2 2.8.2021](#)
[M. Hasbrouck 2.8.2021](#)
[C. Olsen 2.8.2021](#)
[S. Paulsen 2.8.2021](#)
[B. Thynes 2.8.2021](#)
[B. Knight 2.8.2021](#)
[B. Knight #2 2.8.2021](#)
[K. Schramek 2.9.2021](#)
[J. Thynes 2.10.2021](#)
[Visitor Industry Working Group 2.18.2021](#)

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn