

# PETERSBURG SCHOOL BOARD

**Regular Meeting  
Tuesday, March 9, 2021  
6:00 PM, MS/HS Library  
109 Charles W St  
Petersburg, AK 99833**

The Petersburg School Board meets on the second Tuesday of each month in the high school library at 6:00 PM This is an open meeting and the public is invited to attend.

## A G E N D A

1. **CALL TO ORDER**
2. **DETERMINE QUORUM**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **STUDENT PRESENTATION**
6. **STUDENT REPRESENTATIVE REPORT**
7. **CORRESPONDENCE**
8. **COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**
9. **COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**
10. **COMMENTS FROM BOARD MEMBERS**
11. **CONSENT AGENDA**
  1. FEB, 2021, Monthly accounting report, bills, payroll, and electronic fund transfers, ASB trial balance and P-Card statements in the amount of \$789,956.17
  2. FEB. 09, 2021, regular board meeting minutes 3
  3. Personnel Action Report 6
12. **ADMINISTRATIVE REPORTS**
  1. Superintendent's report
  2. Elementary Principal's Report
  3. MS/HS Principal's Report
  4. Director of Activities Report
13. **SCHOOL BOARD COMMITTEE REPORTS**
14. **SPECIAL RECOGNITION**
15. **OLD BUSINESS**
  1. Review of Travel/ Return to School Protocol 7
16. **NEW BUSINESS**
  1. Informational: Antigen BinaxNOW testing 9
  2. Action: Non-Tenured Contracts 10
17. **ADDITIONAL COMMENTS FROM BOARD MEMBERS**
18. **UPCOMING DATES AND MEETING ANNOUNCEMENTS**
19. **FUTURE AGENDA ITEMS**
20. **OTHER NEW BUSINESS**
21. **ADJOURNMENT**

*The Board reserves the right to enter into executive session on any agenda item as provided for in State Law. Executive sessions will be entered into by motion and approved by a majority of the Board for discussion of the following subjects as permitted by law: (1) matters in the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential.*

**1. CALL TO ORDER**

Meeting called to order by President Sarah Holmgrain at 6:01pm

**2. DETERMINE QUORUM**

**3. PLEDGE OF ALLEGIANCE**

President Holmgrain led the group in the Pledge of allegiance.

**4. APPROVAL OF AGENDA**

Approve agenda as written. This motion, made by Sarah Holmgrain and seconded by Cheryl File, Passed.

Cheryl File: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Meg Litster: Yea

Yea: 5, Nay: 0

A consent agenda is a practice by which regular and non-controversial board action items are organized apart from the rest of the agenda and approved as a group. This includes all of the business items that require formal board approval and yet because they are not controversial, there is no need for board discussion before taking a vote. Items may be on the consent agenda only if all board members agree. Any board member, for any reason, may remove a consent agenda item and place it on the regular agenda for the board meeting.

**5. STUDENT PRESENTATION - NYO Middle Schoolers**

2 middle school students joined the meeting on RingCentral from their homes to talk about the activities they are doing with JNYO.

**6. STUDENT REPRESENTATIVE REPORT**

Kinley Lister the new student rep was welcomed to the board and she gave a quick update about what is going on with students.

**7. CORRESPONDENCE**

None

**8. COMMENTS FROM AUDIENCE UNRELATED TO AGENDA ITEMS**

None

**9. COMMENTS FROM AUDIENCE RELATED TO AGENDA ITEMS**

None

**10. COMMENTS FROM BOARD MEMBERS**

Member asked about the Middle School yearbook possibly being offered as an exploratory class.

**11. CONSENT AGENDA**

Approve Consent Agenda. This motion, made by Sarah Holmgrain and seconded by Cheryl File, Passed.

Cheryl File: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Meg Litster: Yea  
Yea: 5, Nay: 0

11.1. JAN, 2021, Monthly accounting report, bills, payroll, and electronic fund transfers, ASB trial balance and P-Card statements in the amount of \$743,548.15

11.2. JAN. 12, 2021, regular board meeting minutes

11.3. Personnel Action Report

## **12. ADMINISTRATIVE REPORTS**

12.1. Superintendent's report

Superintendent reported on the RTI and ASTE conferences and how it was offered online allowed a much higher participation rate from our staff. We have sent out an enrollment survey to try and gauge enrollment levels to help schedule for next year. PMC continues to offer Bi-Monthly Covid testing to the staff. Budget planning is tentative at this time because so much is up in the air.

12.2. Elementary Principal's Report  
See Attached

12.3. MS/HS Principal's Report  
See attached

12.4. Director of Activities Report

Mr. Cabral reported on Middle school basketball starting with strict protocols, NYO has virtual "competitions" coming up Feb 18th and March 4th. Esports has met and it will run until April. The Mat room is a place we might be able to put the Pep band during basketball home games. Spring is looking good as many of the sports are outdoors.

## **13. SCHOOL BOARD COMMITTEE REPORTS**

### **14. SPECIAL RECOGNITION - School Board Appreciation Month**

School Board Members were recognized for their volunteer service to the School district.

### **15. OLD BUSINESS**

15.1. PSD Covid Travel Return to School Policy

Some discussion, the board decided to keep the item on the agenda to offer an opportunity to discuss in the future.

### **16. NEW BUSINESS**

16.1. Informational: Special Education Pre School 2021-22 school year

Superintendent gave information regarding the Preschool, what type of enrollment levels, what would be offered, what the work load of the teacher might be.

16.2. Action: 2021-22 School Calendar

Approve SY Calendar 2021-22 as presented. This motion, made by Sarah Holmgrain and seconded by Jay Lister, Passed.

Cheryl File: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Meg Litster: Yea  
Yea: 5, Nay: 0

Board members made comments about the open process this year and how involved parents were able to be.

**16.3. Action: FY 22 Tenured Teacher contracts**

Approve the FY22 tenured teacher contract list as presented. This motion, made by Sarah Holmgrain and seconded by Meg Litster, Passed.

Cheryl File: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Meg Litster: Yea  
Yea: 5, Nay: 0

**16.4. Executive Session: Principal Contracts**

Board recessed into executive session at 7:59pm.

Board came out of executive session at 9:07pm

**16.5. Action: Administrator Contracts**

Approve the 2021-22 administrative contract for elementary school principal Heather Conn. This motion, made by Sarah Holmgrain and seconded by Jay Lister, Passed.

Cheryl File: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Meg Litster: Yea  
Yea: 5, Nay: 0

Approve the 2021-22 administrative contract for middle/high school principal Richard Dormer. This motion, made by Sarah Holmgrain and seconded by Katie Holmlund, Passed.

Cheryl File: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Meg Litster: Yea  
Yea: 5, Nay: 0

None

**17. ADDITIONAL COMMENTS FROM BOARD MEMBERS**

**18. FUTURE AGENDA ITEMS**

None

**19. ADJOURNMENT**

Adjourn. This motion, made by Sarah Holmgrain and seconded by Cheryl File, Passed.

Cheryl File: Yea, Sarah Holmgrain: Yea, Katie Holmlund: Yea, Jay Lister: Yea, Meg Litster: Yea

Yea: 5, Nay: 0

Board adjourned at 9:11 pm

Submitted by Mara Lutomski, Board Exec assistant 3/9/21

\_\_\_\_\_  
Board Secretary                      Date

\_\_\_\_\_  
Board President                      Date

# Personnel Action Report for 2020-2021

3-9-2021

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## EMPLOYMENT OF CERTIFIED PERSONNEL

\*All stated salaries for new hires are pending official transcripts

None

## RESIGNATION/RETIREMENT CERTIFIED PERSONNEL

Jo Ann Day  
Middle School Science  
Retirement  
May 2021

## EMPLOYMENT OF CLASSIFIED PERSONNEL

None

## RESIGNATION/RETIREMENT CLASSIFIED PERSONNEL

None

## EXTRA DUTY CONTRACTS

Ginger Evens  
Prom Advisor  
Spring 20-21

### **2020-2021 School Year**

Teachers	45.00
Classified*	37.00
Principals	2.00
District Administration	5.00
<b>Total Employees</b>	<b>89.00</b>

(\*This is the number of classified personnel working for the district.)

**Petersburg School District**  
**\*COVID-19 Travel Protocol\***

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## COVID-19 RETURN TO SCHOOL AFTER TRAVEL PROTOCOL

October 30, 2020

**Purpose:** To ensure the health and safety of our employees, students and community, and to make every effort to keep our schools in the GREEN status with in-person school. This directive follows the elements of the State of Alaska Mandate 10 <https://covid19.alaska.gov/health-mandates/>(updated 10/16/2020) protocol with the following additions :

- Applies to intra-state and out of state *AIRLINE* and AMHS travel for PSD employees and students.
- School Sponsored activity travel that follows PSD mitigation plans will be exempt from intrastate testing requirement protocols
- 5 day Quarantine/Strict Social Distancing required AND a test with negative results completed between day 0 and day 5 but before returning to school on Day 6 (or 14 day quarantine).

Travelers pose a potential risk to their family, friends, and community for 14 days after they travel. COVID cases are increasing dramatically in the State of Alaska (SOA) and outside the (SOA). PSD Staff and Students will be required to use this protocol for all intra and out of state travel. Travelers should take caution to limit community spread of COVID-19 after traveling from one location to another for 14 days after the last travel related potential exposure. Travelers last potential COVID-19 exposure from travel is during the return back to Petersburg on Day 0. Travelers who have been to an area that is experiencing a high level of community spread or who have attended higher risk activities (for example, large social gathering, mass gathering, hotspots as indicted by the CDC or international travel) should take extra precautions during the 14 days after travel (CDC, 8/6/2020) are required to follow these protocols.

**Procedure:**

Staff or Students Returning from *in-state* and *out-of-state* Airline or AMHS travel:

1. PSD Staff or Students will take a COVID-19 test at the Petersburg airport upon return from travel (Day 0).
2. PSD Staff or Students will quarantine until the results of the Day 0 test results are back.
3. Once they have received negative test results, PSD Staff / Students will practice strict social distancing for the remaining 5 days after their original arrival date.
4. PSD Staff or Students are recommended, but not required to have a second COVID-19 test at the Petersburg Airport on Day 7+.
5. PSD Staff or Students may report back to school at PSD on Day 6, with negative test results and if they are symptom free.
6. PSD Staff who can work from home may do so with prior supervisor and Superintendent approval, Students should attend classes remotely, if offered, or parent should work with classroom teacher to determine make-up work.
7. PSD Staff or Students may quarantine for 14 days after they return from travel without testing.
8. PSD Staff or Students will self-monitor for symptoms for 14 days after return and promptly report symptoms.

Definitions:

*Day 0: Day traveler returns to Petersburg*

***Strict Social Distancing:*** (defined under Mandate 10)

<https://covid19.alaska.gov/health-mandates/>

- *May be in outdoor spaces but must be 6 feet away from anyone not in your household and must wear mask.*
  - *Curbside shopping or food delivery okay.*
  - *Cannot enter restaurants, bars, gyms, community centers, sporting facilities, office buildings, school or daycare facilities.*
  - *No group activities like sports, practices, weddings, funerals etc. (AK Mandate 10, 10/16/2020)*
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**Petersburg School District**  
**\*COVID-19 Travel Protocol\***

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Encouraged conduct during travel for PSD staff and students:

- Follow local guidelines for COVID-19 wherever traveling.
- Avoid crowded places and public activities
- Practice excellent hand hygiene techniques
- Practice Social Distancing
- Mask when social distancing is not practical (when within 6 feet of another person)
- Monitor for symptoms suggestive of COVID-19 and seek medical guidance before traveling.
- If an employee travels and believes they may have been in contact with COVID-19 they are required to self-report to manager.

References: CDC, Coronavirus 2019 (COVID-19)

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html>

<https://covid19.alaska.gov/health-mandates/>





# BinaxNOW™ COVID-19 Ag Card will help you feel more confident about your child's COVID-19 status.

A rapid, reliable and easy-to-use test will help us have a bit more normalcy in our daily lives.



## HERE'S HOW THE TEST WORKS

### CONFIDENCE

Rapid antigen testing helps identify those who are contagious to help prevent the spread of the disease.

### RESULTS

Negative results mean a person can resume their normal activities and should continue to stay vigilant, including following guidelines for hand washing, wearing masks and social distancing. If the test is positive, the person will be advised to quarantine and see their doctor. Schools using NAVICA may receive their test on the mobile app.



### SAMPLE

A healthcare administrator takes a nasal swab from the student, faculty, or staff being tested.

### INSERT

The nasal swab is then inserted into the test card.

### TEST

In 15 minutes, a line will indicate whether the person has tested positive or negative for COVID-19 (one line indicates negative, two lines indicate positive).

### WHAT IS ANTIGEN TESTING?

Antigen testing is designed to identify proteins of the SARS-CoV-2 virus. Rapid antigen tests are highly portable, easy to use, affordable and provide fast results. BinaxNOW is a rapid antigen test for detecting active infection in persons suspected of COVID-19 in the first seven days of symptoms.

### WHAT IS NAVICA?

NAVICA is a complementary app that pairs with BinaxNOW. This first-of-its-kind app will allow people who test negative to have a temporary encrypted digital pass that displays their results, similar to an airline boarding pass. This allows organizations to verify negative test results—enabling people to move about with greater confidence.

To learn more about antigen testing and the science behind it, visit [www.navica.abbott](http://www.navica.abbott).

**DISCLAIMER:** The BinaxNOW™ COVID-19 Ag Card has not been FDA cleared or approved. It has been authorized by the FDA under an emergency use authorization for use by authorized laboratories. The test has been authorized only for the detection of proteins from SARS-CoV-2, not for any other viruses or pathogens, and is only authorized for the duration of the declaration that circumstances exist justifying the authorization of emergency use of in vitro diagnostic tests for detection and/or diagnosis of COVID-19 under Section 564(b)(1) of the Act, 21 U.S.C. § 360bbb-3(b)(1), unless the authorization is terminated or revoked sooner.

2021-22 Non-Tenured Teachers

Cabral, Heidi

Miller, Vanessa

Mullen, Hillary

Short, Bridey

Ward, Ioana