



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, August 01, 2022

12:00 PM

Assembly Chambers

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You are invited to a Zoom webinar.  
When: Aug 1, 2022 12:00 PM Alaska  
Topic: August 1, 2022 Assembly Meeting

Please click the link below to join the webinar:

<https://petersburgak.gov.zoom.us/j/84006058083?pwd=MIR0Vmh0bzI5b3k2MWVhNEhPQTJwZz09>  
Passcode: 285390

Or Telephone:

(720) 707-2699 or (253) 215-8782

Webinar ID: 840 0605 8083

Passcode: 285390

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
  - A. **July 18, 2022 Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*
8. **Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**

**A. Petro 49 Tidelands Lease Renewal**

Petro 49's tidelands lease with the Borough is up for its 5-year renewal as of June 1, 2022. As stipulated in the lease agreement, an appraisal of the leased land was performed by Ramsey Appraisal Resource. The appraised value of the lease is \$966,275 (an increase of \$27,000 from the 2017 appraisal), bringing the annual rental rate to \$72,617.82 (an increase of \$420 annually).

**11. Report of Other Officers**

**A. Petersburg Medical Center Report**

PMC CEO Hofstetter will update the Assembly on current events at the Medical Center.

**B. 2022 Municipal Election Report**

Clerk Thompson will report on the upcoming October 4, 2022 Municipal Election.

**12. Mayor's Report**

**A. August 1, 2022 Mayor's Report**

**13. Manager's Report**

**A. August 1, 2022 Manager's Report**

**14. Unfinished Business**

**15. New Business**

**A. Ordinance #2022-11: An Ordinance Amending Chapter 4.04, Entitled Purchasing, of the Petersburg Municipal Code to Increase Purchasing Authorization Limits for Administrative Officers of the Borough and the Borough Manager, and to Amend Exceptions to Bidding - First Reading**

If approved in three readings, Ordinance #2022-11 will increase purchasing authorization limits from \$5,000 to \$10,000 for administrative officers of the Borough and from \$30,000 to \$75,000 for the Borough Manager.

**B. Resolution #2022-11: A Resolution Approving the Expenditure of \$110,000 from the American Rescue Plan Special Revenue Fund 287 for Paid Time Off (PTO) for Full and Part Time Borough Employees in Response to the Continuing COVID-19 Pandemic**

If approved, Resolution #2022-11 will provide one work week of PTO to Full and Part Time Borough Employees to help replace past and future use of their earned PTO related to: COVID-19 mitigation measures for our community due to borough, business, school and childcare closures; borough, business, school and childcare COVID-19 policies; and to care for themselves or ill family members.

**C. Telehandler Purchase for the Harbor Department**

In the approved FY 2023 budget, the Harbor Department budgeted \$96,000 to purchase a Telehandler to perform the functions of forklift, grounds maintenance vehicle and snow removal. The Telehandler will be added to the Motor Pool replacement schedule with an expected service life of 20 years. Public Works Director Cotta recommends purchase of the Telehandler from Bobcat of Juneau at a cost of \$94,511.98.

**D. Compact Backhoe/Loader Purchase for Parks & Recreation Department**

In the FY 2023 approved budget, the Parks & Recreation Department budgeted \$80,000 of their Motor Pool funds to replace their aging compact backhoe/loader. Public Works Director Cotta recommends purchase of a CT5550 Compact Tractor with front end loader and backhoe attachments from Bobcat of Juneau for an amount not to exceed \$51,388.72.

**E. Public Works Culvert Project Change Order #1**

Public Works Director Cotta requests approval of the Culvert Project Change Order #1, increasing the project cost by \$342,228.53, for a new contract amount of \$910,833.53. This change and new contract amount is within budget of the \$970,425 allocated by FEMA for this project and will be paid with FEMA funds.

**F. Prioritization of the FY 2024 Capital Projects List**

Manager Giesbrecht requests the Assembly prioritize the top 15 Capital Projects for FY 2024. He has selected his best guess of the top 15 projects to get the conversation started and asks the Assembly to amend and/or approve the list.

**G. Housing Task Force**

Assembly Member Meucci requests approval to form a Housing Task Force and to seek letters of interest to serve on the Task Force.

**H. Assembly Work Session on Housing**

Assembly Member Meucci requests a work session be scheduled in September to discuss the housing issue in Petersburg.

**16. Communications**

**A. Correspondence Received Since July 14, 2022**

**17. Assembly Discussion Items**

**A. Assembly Member Comments**

**B. Recognitions**

**18. Adjourn**