



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, February 03, 2025

12:00 PM

Assembly Chambers

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You are invited to a Zoom webinar!  
When: February 3, 2025 12:00 PM Alaska  
Topic: February 3, 2025 Borough Assembly Meeting

Join from PC, Mac, iPad, or Android:

[https://petersburgak-  
gov.zoom.us/j/86527347048?pwd=oCpwNRTXohlywBFZRVWqakpbqQuRvb.1](https://petersburgak.gov.zoom.us/j/86527347048?pwd=oCpwNRTXohlywBFZRVWqakpbqQuRvb.1)

Passcode:695175

Join via phone:

(253) 215-8782 or (720) 707-2699 US (Denver)

Webinar ID: 865 2734 7048

Passcode: 695175

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
  - A. **January 21, 2025 Assembly Meeting Minutes**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**  
*Persons wishing to share their views on any item on today's agenda may do so at this time.*
8. **Persons to be Heard Unrelated to Agenda**  
*Persons with views on subjects not on today's agenda may share those views at this time.*
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**

## 11. Report of Other Officers

### A. Petersburg Medical Center

PMC CEO Hofstetter will update the Assembly on Medical Center activities.

### B. US Forest Service

Forest Service District Ranger Case will provide the Assembly an update on USFS activities.

### C. Petersburg Rod & Gun Club

Petersburg Rod & Gun Club President Slaven will give an update regarding Club activities and future needs.

## 12. Mayor's Report

### A. February 3, 2025 Mayor's Report

## 13. Manager's Report

### A. February 3, 2025 Manager's Report

## 14. Unfinished Business

## 15. New Business

### A. Ordinance #2025-01: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Lot 13B, Plat #2008-15, (Parcel ID #01-014-700 Located at 1020 Sandy Beach Road) from Rural Residential (R-R) to Single-Family Residential (S-F)

At the direction of the Assembly, the Planning Commission held a public hearing in December regarding the proposed rezone and recommends the Assembly rezone the parcel prior to a public auction. If approved in three readings, Ordinance #2025-01 will rezone Parcel ID #01-014-700 located at 1020 Sandy Beach Road from Rural Residential to Single-Family Residential.

### B. Ordinance #2025-02: An Ordinance Amending the FY 2025 Budget for Known Changes

If approved in three readings, Ordinance #2025-02 will 1) add a Homeland Security Cyber Grant of \$26,736 to the budget; 2) correct the Motor Pool payroll budget with an increase of \$82,595; 3) increase Power & Light's inventory budget by \$45,000 to replenish exhausted power poles and line extension supplies; 4) increase Power & Light's heat pump rebate program budget by \$15,000 to support customer's rebate applications to the end of this fiscal year; and 5) increase Motor Pool's travel and training budget by \$8,697 for CDL licensing.

### C. Scow Bay 65% Design Professional Services Contract with PND

Community & Economic Development Director Cabrera requests approval to enter into a professional services contract with PND Engineers, Inc. for Task 6 of their September 6, 2024 design proposal, 65% Design Development, for an amount not to exceed \$220,000. This expense is accounted for in the FY 2025 budget.

**D. Petersburg Police Department K9 Unit Proposal**

The Petersburg Police Department is requesting approval to acquire a K9 unit to enhance their department. Please see the K9 Unit proposal, projected budget, training and more information attached to this meeting packet.

**E. Appointment of Rebecca Regula to the Position of Borough Clerk / Human Resources Director**

Manager Giesbrecht requests permission to promote Rebecca (Becky) Regula to the position of Borough Clerk / Human Resources Director effective April 1, 2025 at an annual base salary of \$85,000. If approved, Manager Giesbrecht intends to advertise for the Human Resources Officer / Deputy Clerk position vacated by Becky at an annual base salary of \$65,000, to begin April 1, 2025. Clerk Thompson is retiring with her last day of work on April 30th.

**16. Communications**

**A. Correspondence Received Since January 16, 2025**

**17. Assembly Discussion Items**

**A. Assembly Member Comments**

**B. Recognitions**

**18. Adjourn**