



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, May 05, 2025

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar!

When: May 5, 2025 12:00 PM Alaska

Topic: 5.5.2025 Regular Assembly Meeting

Join from PC, Mac, iPad, or Android:

[https://petersburgak-
gov.zoom.us/j/88107684030?pwd=aa1CbUkDUBGEfDRR3liby29p52s8Cj.1](https://petersburgak.gov.zoom.us/j/88107684030?pwd=aa1CbUkDUBGEfDRR3liby29p52s8Cj.1)

Passcode:904606

Or Telephone: (253) 205-0468 or (720) 707-2699

Webinar ID: 881 0768 4030

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1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. **Regular Assembly Meeting Minutes April 21, 2025**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**
11. **Report of Other Officers**
 - A. **Petersburg Medical Center**

PMC CEO Hofstetter has provided a written report to the Assembly on Medical Center activities.

B. US Forest Service

District Ranger Case will provide an update on Forest Service activities.

12. Mayor's Report

A. May 5, 2025 Mayor's Report

13. Manager's Report

A. May 5, 2025 Manager's Report

14. Unfinished Business

A. Ordinance #2025-03: An Ordinance Adjusting the FY 2025 Budget for Known Changes - Third and Final Reading

The FY25 budget policy document states that the Borough will designate 50% of the of the previous year's annual General Fund surplus into the Property Development Fund for the purpose of financing major capital maintenance and repairs in any year where the General Fund undesignated fund balance is within the target range of established policy levels. This ordinance, if approved, will transfer \$292,314 from the General Fund to the Property Development Fund.

This ordinance will also add to the FY25 Borough supplemental budget a revenue and expense line item for \$3,557,800 into Fund 762 - Public School Projects.

Ordinance #2025-03 was unanimously approved in its first and second readings.

B. Ordinance #2025-04: An Ordinance Amending Chapter 19, Zoning, of the Petersburg Municipal Code to Establish Overlay Zones within Municipal Zoning Regulations, and to Create a Marine Industrial Overlay Zone - Third and Final Reading

If approved in three readings, Ordinance #2025-04 will establish a new Marine Industrial Overlay Zone within the Industrial Zone of Service Area 1, applicable to certain tideland parcels as reflected in Exhibit A, attached.

Ordinance #2025-04 was unanimously approved in its first and second readings.

15. New Business

A. Ordinance #2025-05: An Ordinance of the Petersburg Borough Adopting the Budget for the Fiscal Year July 1, 2025 through June 30, 2026

The Assembly will consider the first reading of Ordinance #2025-05, which will set the Borough budget for FY 2026. A copy of the budget can be found at the Borough Website>Finance>Budget: [proposed_fy26_budget.pdf](#)

B. Resolution #2025-09: A Resolution Adopting an Updated Local Government Model General Administrative Records Retention and Disposition Schedule for the Petersburg Borough

The Borough's current records retention schedule was adopted by the Petersburg City Council in 2002. If approved, this resolution will adopt an updated Records Retention and Disposition Schedule for the Petersburg Borough which mirrors the State of Alaska's Schedule #300.1.

C. American Cruise Lines Lease Application

American Cruise Lines has submitted an application to lease Borough owned tidelands southwest of parcel 01-008-220. A copy of the lease application is attached to this agenda item in the meeting packet.

Borough Code Section 16.16.075A, *Disposal Procedures*, A tidelands lease application is first presented to the Assembly to determine whether the application shall proceed. In determining whether the application is to proceed, the Assembly shall consider the nature and extent of applicant's intended use and development of the lands, the value of an applicant's proposed use to the economy of the borough and other relevant factors known at that time.

If the application is to proceed, it will be referred to both the Planning Commission (with a required public hearing) and the Harbor Board. The lease would then go back to the Assembly for another public hearing and further consideration.

D. PVFD Association Request for a Lighted Sign

The Petersburg Volunteer Fire Department requests permission to install, at their expense, a lighted sign in front of the Fire Department. The sign will provide notice to the community about department events and will be used to recruit new volunteers.

E. Electric Fund and Wastewater Rate Study

Waterworth has conducted a rate study for the Borough's wastewater and electric funds. Aryan Chawla will present the results of the study to the Assembly

16. Communications

A. Correspondence Received Since April 17, 2025

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Executive Session

Upon motion of the Assembly, to discuss with members of the Borough negotiating team the status of the wage negotiations in the labor agreement between the Borough and IBEW, including the parties' proposals.

19. Ratification of the International Brotherhood of Electrical Workers Local 1547, Collective Bargaining Agreement for July 1, 2025 through June 30, 2027

If approved, the new IBEW CBA will be effective through June 30, 2027.

20. Adjourn